

ADVERTISEMENT FOR BIDS
Flint Hills Coordinated Transit Council #4 (CTC #4)
BID # FY25-01-AS
Audit and Tax Professional Services

July 9, 2024

General Notice:

Flint Hills Coordinated Transit Council #4 (CTC #4) (Owner) soliciting firm fixed cost proposals for audit, tax and consulting services beginning with the fiscal year ended June 30, 2024 and 2025. The complete bid package and additional information can be obtained via our website at <https://www.fhata.org/open-solicitations>.

Proposals will be received by the CTC #4 Fiscal Agent, Flint Hills Area Transportation Agency located at 5815 Marlatt Avenue, until August 6, 2024 at 2:00 PM, central standard time (CST). Proposals may be submitted in writing or via electronic mail and must clearly marked: RPF CTC FY25-01-AS.

Inquiries and Addendums: Questions, comments or requests for clarifications are due by the end of day July 17, 2024, and should be provided via email to Melanie Tuttle at mtuttle@fhata.org. Responses will be provided through Addendums.

This project will be funded in part by by the United States Department of Transportation (DOT) and managed by the Federal Transit Administration (FTA), or Kansas Department of Transportation, or a combination thereof. The contract will be between the selected firms and CTC #4 and will contain required federal and state procurement terms and conditions, which will be applicable irrespective of funding source. The highest procurement standards, terms and conditions will apply.

In connection with carrying out this project, the Proposer shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, national origin or handicap. The CTC #4 reserves the right to solicit or to waive a new solicitation, for new bids if sufficient effort, as determined by CTC #4, has not been made to comply with the DBE goals and requirements. There is no specific DBE goal set for this project.

The Owner reserves the right to accept or to reject any and/or all bids, to re-advertise for bids and to waive any informality in any proposal and to determine the most responsive bid by its own criteria, as described within the specifications.

No person or entity submitting a proposal in response to this RFP, nor any officer, employee, agent, representative, relative or consultant representing such a person (or entity) may contact through any means, or engage in any discussion concerning the evaluation and award of this contract with any member of the CTC #4 Board of Directors or any employee of CTC #4 (or it's agent) during the period beginning on the date of proposal issue and ending on the date of the selection of the Contractor. Any such contact would be grounds for disqualification of the proposer. Contact with CTC #4 Procurement staff during such time period must be limited to technical questions, and discussions leading to Best and Final Offers (BAFOs).

All prospective bidders should notify Melanie Tuttle via e-mail intent to bid at mtuttle@fhata.org. It is the bidder's responsibility to check the website for any addendums and signature sheets prior to submitting their bids at <https://www.fhata.org/open-solicitations>. CTC #4 will not be responsible for communicating with firms that do not notify us of their interest in this solicitation.

Melanie Tuttle, CPA
Finance Director
Flint Hills Area Transportation Agency
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(785) 537-6345 (Office)