

FLINT HILLS AREA TRANSPORTATION AGENCY BOARD MEETING

June 1, 2022 | 4:00 pm

Remote meeting via Zoom

VOTING MEMBERS

Present	Aaron Estabrook - Manhattan Housing Authority - At Large - Chair Person
Present	Greg McKinley – Riley County Commission - Vice Chair
Present	Usha Reddi – Manhattan City Commission
Present	Derek Jackson – KSU Housing & Dining
Absent	Jared Tremblay – Flint Hills MPO
Present	Jeff Barnes – Kansas State University
Absent	Dee McKee – Pottawattamie County Commission

FHATA STAFF MEMBERS

Present	Anne Smith – Executive Director
Present	Melanie Tuttle – Director of Finance – Treasurer
Present	Kelly Meis – Transit Operations Manager
Present	Mike Wilson - Mobility Manager
Present	Daphne McNelly – Executive Administrator – Secretary
Present	Katey Cain – Director of Human Resources

MINUTES:

Call to Order – Aaron Estabrook called the meeting to order at 4:03pm.

Public Comment – No public comment.

Introduction of Kelly Meis – New ATA Bus Transit Operations Manager

Action Item: Approval of the Minutes from May 2022.

- Usha Reddi moved to approve the Minutes.
- Jeff Barnes seconded the motion.
- The majority were in favor and motion was carried unanimously.

Staff Update: Anne Smith

- ATA Bus has partnered with the Manhattan Housing Authority and entered into a contract to provide bus passes to the individuals living in their housing.
 - This will help with providing more affordable transportation to those individuals so they can access the resources in the community.
- ATA Bus is having the first all staff, in person training on June 10 for the first time since the start of Covid-19. This will be a good opportunity for staff to interact.
- There are five budget presentations at the different jurisdictions during the month of June for the FY2023 Budget.

Discussion Item: FY2023 Budget – Melanie Tuttle

- There were no questions regarding the budget.
- Derek Jackson moved to approve the FY2023 Budget.
- Usha Reddi seconded the motion.
- The majority were in favor and the motion was carried unanimously.

Discussion Item: Manhattan Fixed Route Realignment – Anne Smith

- ATA Bus has confirmed time points for the Route Updates set to take place on August 1, 2022.
- Route 2 will be retired.
- Route 3 will have an increase in frequency with 60 minute headways.
- Marketing and public outreach will begin later this month.
- Training of driving staff will begin in July.

Additional Business:

- ATA Bus is always continuously hiring for drivers but there is still a need for more to return to a more normal level of operations.
 - The applicant pool is still relatively small.
- Training will be centered on safety, harassment, and organizational development/team building.
- Consider conducting a training on workplace violence, including active shooter training.

Meeting was adjourned at 4:27 pm by Aaron Estabrook.

Next meeting is September 7, 2022 at 4:00 pm via Zoom.